

## **KIS Discovery Workshop FAQ**

**Question #1:** Does the workshop have to be conducted on a Wednesday?

**Answer #1:** No. Although it is more difficult to schedule, and The Monieson Centre and the Queen's Executive Decision Centre personnel cannot guarantee availability on other days, it is possible to conduct the workshop on a different day of the week. Please contact The Monieson Centre ([kis@business.queensu.ca](mailto:kis@business.queensu.ca)) to schedule the workshop on a different day.

**Question #2:** Does the workshop have to be conducted in the evening?

**Answer #2:** No. Special arrangements can be made. However, if the workshop is conducted during the day, the attendance of Queen's faculty and students will likely be dramatically reduced.

**Question #3:** Is there a minimum or maximum number of attendees?

**Answer #3:** No. While we recommend that there be at least ten attendees to ensure adequate community engagement and a diversity of opinion, a discussion group of almost any size is possible.

**Question #4:** Will the workshop be productive if representatives from diverse communities (e.g., municipalities), with differing priorities, attend?

**Answer #4:** Yes. The electronic discussion technology that will aggregate the ideas and opinions of workshop attendees preserves the anonymity of comments received. As a result, individuals with differing agendas and views may still freely express themselves.

**Question #5:** What if a community has already identified needs and a strategy for improving its economic vitality? Is there need for further discussion?

**Answer #5:** The workshop discussion can be tailored as needed to maximize the value to attendees. For instance, the focus can be on anticipating new *knowledge* requirements given an identified community strategy. Please contact The Monieson Centre to discuss what would be most helpful to your community.

**Question #6:** Are there hidden costs attached to the workshop?

**Answer #6:** No. The only expenses your CFDC will incur are related to the refreshment costs. (We suggest that a light meal or refreshments be served prior to the formal start of the Discovery Workshop discussions.) The Social Sciences and Humanities Research Council of Canada (SSHRC) will fully cover the workshop costs.

**Question #7:** What happens following the completion of the workshop?

**Answer #7:** Two reports will follow the workshop. Most immediately there will be a rough draft of the ideas and opinions expressed during the workshop discussion; later, a more refined report, called a 'knowledge synthesis', will be prepared by a research assistant or The Monieson Centre staff member. This will identify and address key knowledge needs revealed by the workshop. To prioritize research to address knowledge needs, it is envisioned that a meeting or correspondence will be exchanged among the fifteen Eastern Ontario CFDCs to determine the urgency of the knowledge needs identified by individual regions.

In addition, throughout the KIS project, existing articles and other information that will assist with satisfying the knowledge needs identified in Discovery Workshops will be posted online on the KIS project's website.

**Question #8:** Can a community action plan result from the workshop?

**Answer #8:** While the workshop *can* include high-level discussion of a plan for the community to address identified needs, Queen's personnel are not able to directly implement these plans. This implementation must occur at the community level. Our focus is on identifying the academic knowledge needed to assist your community.

*If you have other questions, please do not hesitate to ask them by sending an e-mail to [kis@business.queensu.ca](mailto:kis@business.queensu.ca). Thank you.*